

LIBRARY BOARD MEETING
 Minutes of January 26, 2021 Meeting
 Approved at February 23, 2021 Meeting



Board of Trustees	Attended
<i>Name, Position Title, Year Board Term Expires</i>	
Jennifer Livingston, President, 2021	Yes
Sarah Leinweber, Vice President, 2023	Yes
Will Demet, Village Board Representative, n/a	Excused
Nathan Christenson, School District Representative, n/a	Yes
Erin Jelenchick, Member, 2021	Yes
Ellie Gettinger, Member, 2022	Excused
Claire Flannery, Member, 2023	Excused
Staff	
Nyama Reed, Library Director	Yes

Public in attendance: Nikki DeGuire of NSD Consulting

Time	Item	Action Desired	1st	2nd	Pass
	CALL TO ORDER: 6:34pm by President Livingston				
6:30	1. Statement of Public Notice: Yes per Director Reed	n/a			
6:30-6:31	2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda. None	n/a			
	TOPICS REQUIRING DISCUSSION & APPROVAL				
6:32-6:55	3. A: Update on Communications Plan; B: Proposal for Strategic Plan Update with NSD Consulting (NSD & NYR)	Motion	Leinweber	Jelenchick	Pass
Nikki DeGuire presented on areas of work for 2021. Motion to approve from Fund 13 balance: 1. Up to \$2,000 for communications work in 2021 2. Up to \$1,000 for Strategic Plan update.					
6:55-7:00	4. Minutes of December 15, 2020 (JL)	Motion	Leinweber	Jelenchick	Pass
Motion to approve minutes with correction to Vice President Leinweber's expiration date.					
7:00-7:10	5. Finance Report Through December 31, 2020 (NYR)	Motion	Leinweber	Jelenchick	Pass
Motion to approve finance report as presented.					
7:10-7:15	6. 2021 Collection Budget Supplement	Motion	Leinweber	Jelenchick	Pass
Motion to approve 2021 Collection Budget Supplement of up to \$31,000 from the Fund 22.					

7:15-7:45	7. The Library Board of Trustees may convene into Closed Session per WI State Statute 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and may reconvene in open session to act upon such matters The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in Closed Session.	Motion with Roll Call "In" Roll Call "Out"	Table		
7:45-8:00	8. Library Director's Annual Review	Motion	Table		
8:00-8:10	9. Wage Adjustments	Motion	Leinweber	Jelenchick	Pass
Motion to approve two wage increases as described.					
TOPICS REQUIRING DISCUSSION ONLY					
8:10-8:20	10. Current COVID-19 Statistics, Discussion	Discuss			
Measures continue to improve; however, COVID burden is higher than desired for reopening. We hope to reopen in early February if COVID burden continues to trend down.					
8:20-8:30	11. Informational Items (NYR)	Discuss			
ADJOURNMENT: 7:55pm		Motion	Leinweber	Jelenchick	Pass

Compiled by Director Reed